**Identifying your learning and development needs – self-evaluation tool**

This tool is designed to help you use reflection to identify your learning and development needs. To get the most out of this, fill out the first column with the core competencies, skills and behaviours for your current role (these can be identified by reviewing your role profile and job description and speaking to your supervisor). Then rate your current performance for each of them. Finally, use the last column to identify how you can build on your strong performance areas and address your weaker performance areas.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Skills, competencies and behaviours needed for my current role** | **Self-rating** | | | | | | **Learning and development I can do to improve my score** |
| **1**  **Requires**  **significant**  **development** | **2**  **Requires**  **some**  **development** | **3**  **Satisfactory** | **4**  **Good** | **5**  **Very good** | **6**  **Excellent** |
|  |  | | | | | |  |
|  |  | | | | | |  |
|  |  | | | | | |  |
|  |  | | | | | |  |
|  |  | | | | | |  |
|  |  | | | | | |  |
|  |  | | | | | |  |